

THE CITY OF CLAYTON

Board of Aldermen
Virtual Zoom Meeting
October 12, 2021
7:10 p.m.

Minutes

NOTE: In accord with the provisions of Section 610.015, RSMo., and multiple declarations of emergency at every level of government, and the prohibition on gatherings of 10 or more persons due to the Coronavirus pandemic, normal requirements for voting in the Board meeting were suspended. Accordingly, votes were taken as if all Board members were physically present and in attendance at the meeting.

Mayor Harris called the meeting to order and requested a roll call. The following individuals were in attendance:

Aldermen: Rich Lintz, Ira Berkowitz, Bridget McAndrew, Susan Buse, Becky Patel, and Gary Feder.

Mayor Harris
City Manager Gipson
City Attorney O'Keefe

**Motion made by Alderman McAndrew to approve the September 28, 2021 minutes.
Alderman Berkowitz seconded.**

Motion to approve the minutes passed unanimously on a voice vote.

PUBLIC REQUESTS AND PETITIONS

None

PROCLAMATION

Mayor Harris presented a proclamation in recognition of *Filipino American Heritage Month*.

Janna Langholz, Caretaker of the Philippine Village Historical Site, was present (virtually) and expressed her thanks for the City in its recognition and honoring of the site through a proclamation.

AN ORDINANCE TO CONSIDER APPROVING THE SALE OF SPECIAL OBLIGATION REFUNDING BONDS – SERIES 2021 – 2nd READING

City Manager Gipson reported that the proposed ordinance provides for issuing bonds for the purpose of refunding the 2011 outstanding Special Obligation bond issue so the City can achieve approximately \$525,000 in savings over the lifetime of the bonds. The total estimated amount of bonds to be issued is approximately \$4,915,000. That amount with the bond premium

will generate the amount necessary to refund the current bonds. The maturity date on the bonds is currently December 1, 2031 (fiscal year 2032) and that date will remain. The City's current bond rating for Special Obligation bonds has reconfirmed at AA+ (AAA when issuing general obligation bonds). This credit rating allows the lowest interest costs for the lifetime of the bonds.

The competitive bond sale occurred today at 10:00 a.m. and was very successful. The City received bids from 12 bidders, with several bids being quite close in amount. The bids are evaluated based on the lowest True Interest Cost (TIC) which provides the City with the lowest cost of total debt service. The final sale amount was \$5,010,000 which provided the City \$575,000 in savings over the remaining life of the bonds, which is greater than expected. The successful bidder was Fifth Third Securities, Inc.

The proposed ordinance and exhibits have been updated to reflect the results of the sale. The ordinance will require an amendment for these changes prior to a final vote to approve the sale of the bonds.

Recommendation is to amend the proposed Bill No. 6864.1 and to hold a second and final reading of an ordinance authorizing the sale, issuance and delivery of Special Obligation Refunding bonds in the amount of \$5,010,000.

Todd Goffoy, Piper Sandler, and Mark Grimm, Piper Jaffray, were in attendance (virtually) to answer questions.

Motion made by Alderman Lintz to approve the amendment of Bill No. 6864 to Bill No. 6864.1 to reflect the changes. Alderman Berkowitz seconded.

The motion passed unanimously on a voice vote.

Alderman Lintz introduced Bill No. 6864.1, to approve an ordinance authorizing the sale, issuance, and delivery of Special Obligation Refunding Bonds Series 2021 to be read for the second time by title only. Alderman Berkowitz seconded.

City Attorney O'Keefe reads Bill No. 6864 as amended by Bill No. 6864.1, second reading, an Ordinance authorizing the sale, issuance, and delivery of Special Obligation Refunding Bonds Series 2021 by title only.

The motion passed on a roll call vote: Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; Alderman Patel – Aye; Alderman Feder – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6723 of the City of Clayton.

A RESOLUTION TO CONSIDER ADOPTING BOARD OF ALDERMEN NORMS AND PROCEDURES

City Manager Gipson reported that the Board of Aldermen adopted a set of norms and procedures on November 27, 2007. The document outlined general standards, values, procedures for meetings and communications, and defined the mayor's role.

The current Board of Aldermen discussed and suggested revisions to the previously adopted norms and procedures at the Retreat held on September 22, 2021.

Concerns were raised by the Board on the purpose of formalizing the document and suggestions were made to continue to review the norms and procedures before the Board would approve.

Motion made by Alderman Patel to table Resolution No. 2021-19. Alderman Lintz seconded.

The motion passed unanimously on a voice vote.

A MOTION TO CONSIDER APPROVING THE DISPOSAL OF RECORDS PER THE MISSOURI SECRETARY OF STATE GENERAL RECORDS RETENTION SCHEDULE

City Manager Gipson reported that it is the recommended guideline of the Secretary of State to formally approve the disposition of records at the Board of Alderman level, and to include a list which describes the record series including quantity to be disposed, the manner of destruction and destruction date.

The list of records staff is proposing to dispose is the Prosecutor Attorney Files (closed) - 2019 Traffic, 2017 Municipal, and Police Reports – 2004 through 2009.

Question was raised with concerns in the destruction of the 2017 and 2019 municipal records in terms of the “age” of the records and also as it relates to gathering future data from those years.

It was noted that the records are prosecuting attorney files which are separate from the court and that the records have been confirmed by the City Clerk as eligible for destruction.

Motion made by Alderman Lintz to approve the disposal of the records as listed in the Board report. Alderman Berkowitz seconded.

The motion passed unanimously on a voice vote.

A MOTION TO CONSIDER APPROVING THE 2022 BOARD OF ALDERMEN MEETING SCHEDULE

City Manager Gipson reported that the 2022 Board of Aldermen meeting schedule is presented for approval prior to posting. The following calendar dates are scheduled:

January 11, 2022	July 12, 2022
January 21, 2022 (Strategic Planning Session)	July 15, 2022 (Strategic Planning Session)
January 25, 2022	July 26, 2022
February 8, 2022	August 9, 2022
February 18, 2022 (Strategic Planning Session)	August 19, 2022 (Strategic Planning Session)
February 22, 2022	August 23, 2022
March 8, 2022	September 13, 2022
March 18, 2022 (Strategic Planning Session)	September 16, 2022 (Strategic Planning Session)
March 22, 2022	September 27, 2022
April 12, 2022	October 11, 2022

April 15, 2022 (Strategic Planning Session)
April 26, 2022

October 21, 2022 (Strategic Planning Session)
October 25, 2022

May 10, 2022
May 20, 2022 (Strategic Planning Session)
May 24, 2022

November 8, 2022
November 18, 2022 (Strategic Planning Session)
November 22, 2022

June 14, 2022
June 17, 2022 (Strategic Planning Session)
June 28, 2022

December 13, 2022
December 16, 2022 (Strategic Planning Session)
December 27, 2022.

Concerns were raised regarding the March meeting dates (8th & 22nd) which conflict with a meeting date for the Plan Commission and the School District of Clayton spring break week. Recommendation was to change the dates of the 8th & 22nd to the 15th and 29th.

Motion made by Alderman Lintz to approve the 2022 Board of Aldermen Meeting Schedule, revising the March 2022 dates to the 15th and the 29th (in place of the 8th and 22nd). Alderman Berkowitz seconded.

The motion passed unanimously on a voice vote.

Other

Alderman Berkowitz reported on the following:

- Plan Commission/ARB
- Farewell to Janet Watson

Alderman McAndrew reported on the following:

- Parks & Recreation commission – met in person outside at Shaw Park; Justin Whipple, Parks Supervisor provided a presentation on the Parks Operations Manual
- Farewell to Janet Watson

Alderman Buse expressed thanks and farewell to Janet Watson.

Alderman Patel expressed her thanks for the guests attending on behalf of the proclamation for Filipino American Heritage month.

Alderman Feder reported on the following:

- As part of the aldermanic onboarding, he met with Chief Smith and was provided a tour of the police building
- Farewell to Janet Watson

Mayor Harris reported on the following:

- Master of Ceremony for the Porsche Club Car Show event which is held biannually in Clayton; she noted that she mentioned former Alderman Dan Sokol, who was an avid Porsche follower
- Attended the Hi Pointe Neighborhood Association's annual block party
- Meeting monthly with Municipal League leaders and Mayor Jones
- Farewell to Janet Watson.

There being no further business the meeting adjourned at 7:50 p.m.

Mayor

ATTEST:

City Clerk